

[December 25, 2020]

**THE GOVERNMENT OF JAPAN**  
**GRANT ASSISTANCE FOR GRASSROOTS HUMAN SECURITY PROJECTS**  
**(GGP)**  
**EMBASSY OF JAPAN IN THAILAND**

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## **GUIDELINES for FY2021**

### **Introduction**

The Government of Japan extends Official Development Assistance (ODA) to Thailand to assist the social and economic development of the country. The Grant Assistance for Grassroots Human Security Projects scheme (GGP), one of the ODA schemes, is intended to promote socio-economic development at the grassroots level as well as to maintain Human Security by directly supporting existing projects implemented by non-profit organizations such as Non-Governmental Organizations (NGOs) and medical/ educational institutions. GGP provides the projects with effective means to help them achieve their own goals more efficiently and effectively.

### **Areas and eligibility for assistance**

(1) Focal areas of assistance

- GGP mainly targets areas that aim to improve Basic Human Needs (BHN) such as projects that are highly beneficial at the grass-roots level and those that require timely support on humanitarian grounds. Typical projects include improvement of the basic education facilities, improvement of fundamental medical equipment for hospitals. CSR (Corporate Social Responsibility) or BOP (Base of the Pyramid) projects in collaboration with Japanese companies can be supported by GGP.

In addition to the activities described above, GGP addresses a variety of local needs in a flexible manner. Please contact the Embassy of Japan.

The following areas will NOT be eligible for GGP assistance:

- 1) Projects which do not directly benefit the grassroots level, e.g. research activities in higher educational institutes, expansion of administrative facilities of the applicant organization etc.
- 2) Commercial activities.
- 3) Non socio-economic development projects, e.g., artistic, cultural and sports activities.
- 4) Political, missionary, and military activities.
- 5) Additional grants for the same projects.
- 6) Projects to be implemented in Narathiwat, Yala and Pattani provinces or the southern part of Songkhla province (for security reasons)

(2) Target group

The target group of the projects should be “socially vulnerable people” whose situation would worsen without the project.

(3) Applicants

Non-profit organizations as specified below:

- 1) Non-Governmental Organizations (NGOs),
- 2) Community Based Organizations (CBOs),
- 3) Medical Institutes (e.g. hospitals, health centers, etc.),
- 4) Educational Institutes (e.g. public schools),
- 5) Local Governments (e.g. Tambol Administration Organizations).

Individuals and commercial organizations are not eligible.

In addition,

N.B.

- 1) An applicant organization needs to have been active in the same or similar activity areas for at least two years.

(Please submit financial reports of the applicant for the past two years)

- 2) If the actual implementing organization (i.e. recipient of the funds) is different from the applicant (i.e. coordinating organization), the applicant should clearly indicate the necessity or benefit of such an arrangement.

At the Japanese Embassy’s discretion, shortlisted applicants will be required to present comprehensive information about their proposals prior to pre-survey.

As for Japanese NGOs, the NGO support division of the Japanese Ministry of Foreign Affairs, directly handles “Grant Assistance for Japanese NGO projects”. Please visit the website <http://www.mofa.go.jp> for further information.

## **Grant amount/coverage**

(1) Grant amount

In principal, the grant amount is not more than 10 million yen (approximately 2.8 million THB) per project; however, a maximum of 100 million yen will be considered for projects which strongly reflect human security aspects.

The grant amount will be transferred to the approved projects in two tranches, depending on the characteristics of the project and at the Embassy’s discretion.

(2) Grant coverage

Please refer the Application form

(3) Other conditions

If the project funding request is also being (or to be) submitted to other donor(s) for funding support, or if the project is partially funded at the expense of the applicant organization itself, the applicant should indicate the proportion to be supported by the GGP scheme in the entire project proposal.

## **Duration of project**

The project must be completed within one year after the signing of the grant contract.

## **Responsibility of recipients**

Quarterly reports and external auditing reports should be submitted to the Embassy of Japan.

## **Application period**

Applications should be made before 7<sup>th</sup> march, 2021.

(Later applications may be considered throughout the year; however, its approval will depend on available budget.)

## **Application instructions**

The following documents are required for application:

- (1) Application cover letter from the head of your organization addressed to the Embassy of Japan in Thailand**
- (2) Application form in the Embassy of Japan's format,**
- (3) Attachments to the Application**  
Please refer the Application form
- (4) Photos showing the current situation and project site,**  
Please attach some photos of showing the current condition of the building(s) and equipment.

N.B.

- 1) Applications should be made in English in principle, but Thai is also acceptable.
- 2) All documents for application are to be submitted to the Embassy by ordinary mail. E-mail is not acceptable. Applicants can submit an application form even if supporting documents are not ready, but will have to submit such documents at the final stage for examination at our request.
- 3) Documents submitted will not be returned.
- 4) The application form is available from the website of the Embassy of Japan.  
Word: <http://www.th.emb-japan.go.jp/en/oda/form.doc>  
PDF: <http://www.th.emb-japan.go.jp/en/oda/form.pdf>
- 5) The 9 northern provinces of Chiang Mai, Phayao, Mae Hong Son, Lampang, Lamphun, Phrae, Chiang Rai, Nan and Uttaradit are covered by the Consulate-General of Japan in Chiang Mai.

## Other programs under GGP

Apart from the Grant Assistance for Grassroots Human Security Projects, the Japanese Government extends other programs under GGP. Please consult the Embassy staff for further details:

- (1) **Recycle GGP:** This provides overseas transportation fees for used items, e.g. fire engines, ambulances, garbage trucks, and desks and chairs, etc., which are donated by NGOs/local governments in Japan to NGOs/local governments in Thailand.
- (2) **Anti-personnel landmines GGP:** This supports projects conducting anti-personnel landmine clearance activities, assistance to mine victims, and mine avoidance education. A project related to landmines clearance will be carefully studied in terms of its necessity in relation to “Community Development”. The applicant organization is also required to have been active for at least three years in landmine related activities. Regarding funding capacity, the applicant organization is expected to be able to bear up to half of the project cost, excluding the purchase cost of equipment/materials to be funded by GGP. The aim is to secure a smooth implementation and sustainability of project activities, and also to ensure the spirit of GGP in providing support to self-reliant efforts.

In this connection, it is to be noted that the following items are not supported:

Personnel expenses of applicant organization not directly related to landmine clearance (i.e. payroll costs borne irrespective of implementation of the project),

Expenditure at the organization’s head office, not directly related to landmine clearance.

- (3) **Micro-credit projects:** This provides a capital fund for non-profit organizations which operate a micro-credit scheme. Eligible applicants are organizations which have more than five years of relevant operating experience and have been operating micro-credit projects with at least a 95 percent repayment rate for the last three years.

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For further information and inquiries:

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Website: <http://www.th.emb-japan.go.jp>